

Illinois Youth Budget Commission

Meeting Minutes

Wednesday, August 23, 2023: 3:30 pm – 5:00 pm

Welcome by Director Clemons-Mosby

Director Clemons-Mosby welcomed the Commission to the August meeting of the Youth Budget Commission (YBC).

Roll Call

Director Clemons-Mosby roll. The Commissioners include:

- Commissioners Physically Present: Krauss, Thompson, Vega, Zumdahl
- Commissioners Virtually Present: Kazmi, Maley, Villa
- Commissioners Absent: Shaver, Ford, Cates, Crabb, Huelsmann, Lightford, Montorio-Archer

The Director noted that there were not enough Commissioners physically present at the Springfield or Chicago locations for the Commission to constitute a quorum and vote on any items in the agenda. Considering that, the Director and the Commissioners present used the opportunity to discuss the items on the agenda for future voting consideration.

Discussion on Upcoming Vote for Remote Participation

Director Clemons-Mosby presented the Draft Attendance Rule to the Commission. This draft rule discusses how Commissioners would participate virtually if they meet the three requirements provided by the Open Meetings Act. This draft rule will be part of a larger set of by-laws that may be submitted to the Commission to vote on at one of the upcoming meetings in October or December.

The requirements of the draft rule include:

- Attendance - Commissioners are expected to attend scheduled Commission meetings. Commissioners may be considered in attendance in one of two ways:
 - Physically Present – To be considered part of the meeting’s quorum, a Commissioner must be physically present at either the Springfield and Chicago; and
 - Virtually Present – For a Commissioner to attend virtually and vote, Section 7 of the Open Meetings Act provides certain criteria for this to happen. A Commissioner must have an illness or disability, employment, or the business of the public body, or a family or other emergency. To exercise any of these three categories, a Commissioner must notify the Director that they will participate virtually.

Issues may arise if there are not sufficient members in attendance for a quorum at either of the physical locations (Springfield or Chicago). If a quorum cannot be established by physical presence of the Commissioners, any votes taken would not be valid. However, if there are enough Commissioners physically present at either location, then Commissioners participating virtually can vote. To allow Commissioners participating virtually, those Commissioners physically present will be required to vote on whether those members participating virtually can also vote.

If an emergency declaration is issued, Commissioners may hold Commission meetings virtually. This may be accomplished at the discretion of at least one Co-Chair and the Director. Section 7(e) of the Open

Meetings Act lays out the set of conditions in which a state of emergency may exist. If such an event were to happen, notice would be sent out as quickly as possible to all members of the Commission.

The COVID-19 pandemic has finished, and the Commission does not have sufficient authority for Commissioners to submit their vote-by-proxy. During the pandemic, the Commission was allowed additional authorities for this to occur.

Update on Transition of Brightpoint Staff and Contracting

Director Clemons-Mosby provided an update on the Commission's progress of transitioning Brightpoint Staff. The Youth Budget Commission is housed under the Budgeting for Results Commission, which is housed under the Governor's Office of Management and Budget. The role of the staff of the YBC Commission is to provide resources and handle logistics for the Commission's fiscal scan of the Illinois state budget. However, in the early years of the Commission, there was not enough staff present to meet the needs of the Commission.

Brightpoint has been utilized to help fill the gap in staffing needs for the Commission. However, the contract with Brightpoint has reached the maximum number of renewal options allowed. A new request for proposal has been created and the bid open date was August 4, 2023, to the public. Until new contractors are brought on board, staff from the Governor's Office of Management and Budget will provide staff assistance to the YBC Commission.

Overview of the Interactive Budget

Director Clemons-Mosby provided an overview of the Illinois' Interactive Budget, which is a tool developed by the Governor's Office of Management and Budget (GOMB) and found at budget.illinois.gov/interactive-budget.html. The Interactive Budget serves as a useful tool to learn about a state agency's budget. By way of example, the Director presented Illinois' FY2024 budget that was enacted by the Illinois General Assembly in June 2023.

ARPA funding is included in Illinois' FY2024 state budget if the individual state agency elected to include that funding as a separate line item in their respective budget.

Overview of Ethics Training Requirements

Director Clemons-Mosby reminded the Commissioners of their ethics training requirements. GOMB's general counsel Lynn Patton provided each of the Commissioners with an email directing them where to go to complete the training.

Public Comments

Director Clemons-Mosby requested public comments from the public. No comments were received.

Adjournment

Director Clemons-Mosby requested a motion to adjourn. Commissioner Krauss motioned to adjourn. Commissioner Zumdahl seconded the motion.

Next Meeting

The next YBC meeting will be October 17, 2023, from 3:30 PM to 5:00 PM.