

Illinois Youth Budget Commission

Meeting Minutes

Tuesday, October 17, 2023: 3:30 pm – 5:00 pm

Introduction

Curt Clemons-Mosby called the meeting to order at 3:30 pm. Attendees gathered at the following locations:

- Room 500-½, Stratton Building, 401 South Spring Street, Springfield, Illinois 62706
- Room 555, 555 West Monroe Street, Chicago, Illinois 60661

Roll Call

Aaron Albrecht called the roll, and a quorum was established. The Commissioners include:

- Commissioners Present (in-person): Gary Huelsmann, Reyahd Kazmi, Evan Krauss, Latonya Maley, Alicia Vega, Senator Karina Villa, Laura Zumdahl,
- Members Present (in-person): Curt Clemons-Mosby
- Commissioners Absent: Micheal Shaver, LaShawn Ford, Jobi Cates, Sherrie Crabb, Senator Kimberly Lightford, Charles Montorio Archer, Lisa Thompson,

Curt Clemons-Mosby stated the meeting is one commissioner short of a quorum. Therefore, no voting will take place at this meeting.

Curt Clemons-Mosby also asked non-commission members to introduce themselves. They include:

- Participants present (in-person): Aaron Albrecht, Sierra Roberts, John Morse, Jennifer Butler,
- Participants present (virtual): Paula Corrigan-Halpern, Kelly Sparks, Ally Sledz, Gabriel Morales,

Review of Meeting Minutes

Curt Clemons-Mosby stated that there are not enough Commission members present to vote on approving the minutes from the prior YBC meeting of August 23, 2023. However, Curt requested any revisions or changes that need to be made to the minutes so that they can be voted on at the next YBC meeting. No revisions or changes were received from the commissioners.

Discussion of Remote Participation Rule

Curt Clemons-Mosby briefly discussed the draft remote participation rule and codifying the standards of the Open Meetings Act. Curt stated there are not enough Commission members present to vote on the draft remote participation rule. This item will be tabled until the next YBC meeting. See attachment one for this draft attendance rule discussing remote participation.

Update on Staff and Fiscal Scan RFP Posting

John Morse, Deputy General Counsel and Procurement Officer with the Governor's Office of Management and Budget (GOMB) provided an update on the Request for Proposals (RFP). GOMB issued an RFP to hire a new contractor to conduct the next fiscal scan on June 3, 2023. Proposals were received on August 30, 2023, and the evaluation process should conclude within approximately the first week of October 2023. GOMB will observe the mandatory seven-day protest period that begins on the notice of publication of work. During this process, GOMB engages in negotiations with the selected and awarded bidder to come to agreement on the final terms of the contract. Once this has been accomplished, the

vendor may begin work under the contract and conduct the fiscal scan. Once the contract has been awarded, all records under the contract become public record.

Presentation on Appropriations and Grants

Curt Clemons-Mosby explained Illinois' appropriations process and its relation to funding for grants. The Governor of Illinois is the officer designated in Illinois' constitution required to present a budget to the members of the General Assembly. After deliberations by the General Assembly and the Governor signing appropriations bills into law, funding resources become available for state agencies to use over the coming fiscal year. The Governor or certain state agencies may feel that there needs to be specific work targeting certain initiatives that would better serve the public or a specific section of the public. State agencies may request funding for their budget to be used for grants that would help target those initiatives. Line items in an appropriations bill will be used to outline the funding used specifically for certain grant programs. In addition, certain members of the General Assembly may also wish to see grant funding made available for certain initiatives. A direct line-item appropriation will be made available in these instances and will be governed by the partisan caucus of the legislator who requested that grant. The administration of a grant requested by a member of the General Assembly will be handled by the relevant state agency. However, the mechanism to release the funds for a grant requested by a member of the General Assembly will be different than the mechanism to release grant funds for a state agency. Overall, whether the mechanism for release of grant funds is managed by a state agency or a partisan caucus, those grant funds are all subject to the Grant Accountability and Transparency Act.

Jennifer Butler, Deputy Director for the Grant Accountability and Transparency Unit at the Governor's Office of Management and Budget explained the grant making process and provided context how Illinois administers grants. Highlights of the presentation include:

- Grant Accountability and Transparency Act – Illinois' grant making program is modeled after the federal regulations issued and administered by the Office of Management and Budget (2 CFR 200). Illinois' Grant Accountability and Transparency Act can be found at 30 ILCS 708.
- Centralized Grantee Registration Process – This process outlines the process a grantee proceeds through to qualify for grant funding. The registration process is not limited to only Illinois residents and/or business; anyone can apply.
- Grant Application & Award Process – The three components include:
 - Notice of Grants – A state agency posts a notice of funding opportunity.
 - Merit Review – Applications are received by potential grantees and reviewed by the awarding agency based on program evaluation criteria.
 - Award – The awarding agency sends a notice of state award to the winning grantee with the terms of the award.
- GATA Grantee Portal – The portal was established to help grantees interact with Illinois' grant making process easier. There are approximately 14,000 registered grantees with the state.
- Finding Grant Funding – Potential grantees who are seeking state funding can find notices of funding opportunities at Illinois' Catalog of State Financial Assistance.

Jennifer Butler also stated that non-competitive funding grants are instances in which a member of the General Assembly identifies an entity whom they wish to receive certain grant funding. Entities are still

required to be registered with the State of Illinois and have and maintain qualified status (good standing). The notice of funding opportunity and determination of who to select are both omitted from the process. In addition, application materials are available to the public in both English and Spanish.

See attachment two for the full review of the grant making process.

The commissioners requested that GOMB staff research whether there is an established rule stating that identifying funding in the state budget constitutes a timely release of a funding opportunity. GOMB staff agreed to provide an update at the next YBC meeting.

Review of Ethics Training Requirements

Curt Clemons-Mosby reminded the staff that GOMB's General Counsel has distributed emails to each of the commissioners for ethics items that need to be completed before the end of the year. Failure to complete the annual ethics training requirements by the end of the year could result in removal from the YBC.

Public Comment

Curt Clemons-Mosby explained that YBC meetings are open to the public and requested any comments or questions from members of the public. No questions or comments were received.

New Business

Commissioner Krauss asked if there would be discussion at the next YBC meeting what topics will be considered for the 2024 year.

Curt Clemons-Mosby explained that the next YBC meeting will have, in part, three components:

- Planning for the 2024 meeting schedule and topics. Commissioners are requested to attend the next meeting with topic suggestions.
- Discuss final disposition of the RFP.
- Follow up on the legislative discussion on rules for grants.
- Term limits. Guidance from the Governor's Office of Board and Commissions provides that if a commissioner's term is nearing expiration, that commissioner may serve until their term ends. Absent comment from the Office of Boards and Commissions and provided the commissioner intends to continue serving as a commissioner, that commissioner may continue serving on the YBC.

Adjournment

Curt Clemons-Mosby adjourned the meeting. A roll call vote for adjournment was not necessary as there were not enough commissioners present to hold a vote. The meeting adjourned at 5:00 PM.

Next Meeting

The next YBC meeting will be Tuesday, December 19, 2023, from 3:30 PM to 5:00 PM.