

# Illinois Youth Budget Commission

Meeting Minutes

Tuesday, December 19, 2023: 3:30 pm – 5:00 pm

## Introduction

Chair Shaver called the meeting to order at 3:30 pm.

Attendees gathered at the following:

- Room 500-1/2, Stratton Building, 401 South Spring Street, Springfield, Illinois 62706
- Room 555, 555 West Monroe Street, Chicago, Illinois 60661

## Roll Call and Review of Meeting Minutes

Curt Clemons-Mosby called the roll, and a quorum was established. Attendees included:

- Commissioners Present (in-person):
  - Michael Shaver, Gary Huelsmann, Alicia Vega, Sen. Karina Villa, Reyahd Kazmi, Lisa Thompson, Latonya Maley
- Commissioners Present (virtual, not included in quorum):
  - Evan Krauss, Laura Zumdhal, Sherrie Crabb
- Commissioners Absent: Rep. LaShawn Ford, Jobi Cates, Sen. Kimberly Lightford

## Review of Meeting Minutes

Commissioner Kazmi moved to approve the minutes from the October 15, 2023, regular meeting of the YBC. Commissioner Huelsmann seconded the motion.

*The motion passed by a unanimous vote roll call.*

## Fiscal Review Scan

Curt Clemons-Mosby noted that everyone should have received a copy of the final version of the Fiscal Scan of Fiscal Year 2022. Commission needs to approve the scan so GOMB can post a link on the Governor's Office of Management and Budget public website. The Fiscal Scan contains all the material that was reviewed in previous meetings. Commissioners reviewed and discussed approving the proposed Fiscal Scan for FY22. There were no questions regarding the proposed Fiscal Scan. Commissioner Thompson moved that the FY 22 Fiscal Scan be approved for public distribution. Commissioner Villa seconded the motion.

*The motion passed by a unanimous vote.*

## Update on RFP process for future fiscal scans

The commissioners discussed the Governor's Office of Management and Budget's recently completed RFP process for YBC staffing and fiscal scans. GOMB Deputy General Counsel John Morse informed the commissioners that all responses received were scored based on statutory requirements and Afton Partners was awarded the contract.

### **Afton Partners Presentation**

Representatives of Afton Partners provided group introductions and highlighted their work. They proposed shifting from bi-monthly meetings to quarterly Commission meetings. Group discussed the Open Meetings Act requirement for in-person meetings, how a quarterly schedule could improve attendance, and strategies for continuing engagement if the group met less frequently.

Afton also presented a plan for the FY23 fiscal scan timeline. There was discussion on how Afton Partners anticipates getting feedback from commissioners and Afton suggested multiple rounds of feedback loops that include asynchronous work between meetings. Afton indicated they would work with GOMB to find options that meet OMA requirements.

### **Quarterly Meetings Agreement**

Group discussed and agreed to move to a quarterly meeting cadence. GOMB suggested dates/times to the group moving forward based on legislative calendar. The dates for the quarterly meetings are: March 26, 2024; June 11, 2024; September 17, 2024; and December 10, 2024. Meetings will start at 2pm and end at 4pm unless otherwise determined by the Chair.

### **Grant Agreement Presentation**

Jennifer Butler, GOMB Deputy Director of Special projects and Results manager, gave a follow-up presentation to the Commission regarding grant agreements and GATA based on last meeting's topic. Group discussed timing, communication challenges with named recipients, and coordination points between legislators, the state agency receiving the appropriation and the organization named.

### **Ethics Training**

Curt Clemons-Mosby, GOMB Director of Budgeting for Results, reminded the group about mandatory Ethics Training. Commissioners should have received an email from GOMB's Ethics Officer if training is incomplete. The email will specify which courses are outstanding. Commissioners with outstanding training at 1/1/24 may be removed from the Commission. Please follow up with Curt if you are not sure if you have completed the training.

### **Public Comment**

Curt Clemons-Mosby explained that YBC meetings are open to the public and requested any comments or questions from members of the public. No questions or comments were received.

### **New Business**

No new business topics were requested by Commissioners.

### **Ending the Meeting**

Chair Shaver moved to adjourn. Commissioner Villa seconded the motion.

The motion passed by *unanimous voice vote*. The meeting adjourned at 5:00 PM.